

Start Term: \_\_\_\_\_  
Scanned & Saved: \_\_\_\_\_



\_\_\_\_\_ **DROP NOTICE** Semester: \_\_\_\_\_  
\_\_\_\_\_ **ADD NOTICE**

**Student Name:** \_\_\_\_\_

SS NO. XXX-XX-\_\_\_\_\_ Last 4 Digits **OR** Student ID No. \_\_\_\_\_

**REASON FOR CHANGE:** \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>COURSE NAME &amp; NO.</b>	<b>CDT HRS</b>	<b>SESSION (Full term, I, II)</b>	<b>INSTRUCTOR</b>	<b>INITIALS</b>	<b>DROP OR ADD</b>

Last Updated: 5/18/2021

**Note: This form should be printed and completed by the student, professor, and advisor.  
Students may be responsible for the cost of the course. Students will be assessed a drop/add fee per transaction.**