

# APPLICATION FOR GRADUATION

SUMMER, 2010

**Graduation means receiving the diploma and having the transcript annotated with degree.**

**Participation in the ceremony is optional.**

## INSTRUCTIONS

- If you will complete all requirements for your degree by the end of Summer term in August, you will be eligible to participate in the graduation ceremony at that time. You may choose to participate in the May ceremony or not. Please mark your application accordingly. Our office will order caps and gowns at the end of February, and we order only for those who indicate they will participate.
- You must complete the application process to ensure a diploma is ordered for you. The application form initiates the process; no action will be taken until it has been submitted.
- You must apply for graduation and pay the graduation fee even if you do not plan to attend the ceremony.
- **The deadline for Summer, 2010 applications is February 9, 2010.** You MUST meet the deadline.
- **The graduation fee is \$125.** The fee will automatically be charged to your student account. The account must be paid in full before the diploma will be released.
- Submit form online or mail to:  
Registrar  
ATTN: Graduation  
Box 2006  
Mt. Vernon, GA 30445
- Diplomas for students not participating in the ceremony will be sent via certified mail with signature required to ensure delivery by mid-September. You may arrange to pick yours up in person if you prefer.

If you have questions about graduation requirements or procedures, contact the Registrar's Office in any of the following ways.

Phone: [912] 583 – 3240

Fax: [912] 583 – 4816

Email: [scrowe@bpc.edu](mailto:scrowe@bpc.edu)

